EXCHANGE/REFUND FORM

2625 N Berkeley Lake RD NW
Duluth, GA 30096

Please complete this form and enclose with return.
If ship to address is different than billing address, please indicate below.

ORDER#

NAME

ADDRESS

CITY

STATE ZIP

DAYTIME PHONE NUMBER

EMAIL

MERCHANDISE RETURN INSTRUCTIONS

New defective, and unaltered merchandise may be returned within 90 days.

Our goal is to make a return or exchange as easy as possible.

- Complete this Return/Refund form to tell us HOW TO HANDLE your return.
- Indicate the items you would like to exchange in the REORDER section.
- Return the package using two options…

Option 1 – Use the attached **Easy Return Label** on the front of this packing slip. You will pay no shipping up front. $8.95 will be deducted from the amount of your return. If, however, you are making an exchange, shipping is on us. (We will not deduct $8.95 or charge shipping on your new item). Give the package to any USPS mail carrier, post office, or collection box.

Option 2 – Choose your own shipper. Use the return label on the top of the packing slip, and ship the package back through your shipper of choice.

WHAT IS THE REASON FOR THE RETURN?

RETURN REASON CODES:
01: TOO LARGE
02: TOO SMALL
03: DO NOT LIKE STYLE
04: CHANGED MIND
05: ITEM NOT AS DESCRIBED
06: DAMAGED/DEFECTIVE
07: OTHER
08: DO NOT LIKE COLOR
09: NOT ITEM ORDERED

ITEM NO.	QTY	SIZE	COLOR	REASON CODE	DESCRIPTION	PRICE	COMMENTS

HOW SHOULD WE HANDLE THE RETURN/REFUND?

☐ Merchandise Exchange (please reorder below) ☐ Return (refund/credit in form of original payment) ☐ Gift Certificate ☐ Gift Return (see below)

REORDER HERE ▼

ITEM NO.	QTY	DESCRIPTION	SIZE	SLEEVE LENGTH	COLOR	ALTERNATE COLOR	PRICE	IF ITEM SOLD OUT, ALTERNATE EXCHANGE ITEM

HOW SHOULD WE HANDLE THE GIFT RETURN?

☐ Exchange ☐ Gift Certificate

To whom should we send this?

NAME

ADDRESS

CITY STATE ZIP

COUNTRY

METHOD OF PAYMENT

☐ Charge (circle one)
Visa
Master Card
Discover
Amex

☐ Check/Money Order Enclosed (U.S. funds only)

☐ Gift Card

CREDIT CARD/GIFT CARD NUMBER

EXPIRATION DATE

CARDHOLDER'S SIGNATURE